



Office of Financial Aid  
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2018-2019 Federal Direct Stafford Loan Increase Request Form

**STUDENT INFORMATION** (Please Print)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Permanent Street Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Student ID (R#)

\_\_\_\_\_  
Valid contact email\*

\*Financial Aid will contact you via email if you have outstanding requirements or if your loan cannot be processed. It is the student's responsibility to check and respond to any and all inquiries.

**CERTIFICATION** (Please read & sign below)

I am requesting the Financial Aid Office to make changes as indicated below to loans that have previously been processed. Loan increase requests will not occur in the current term if changes in financial aid status, such as enrollment, change in future terms. If an increase is requested for only one term, I may receive two separate disbursements. Amounts requested may not be amounts that I receive. If I am receiving the maximum amount per my current enrollment status, or due to federal yearly loan limits, my application will be discarded. I am responsible for knowing my annual loan amount. **I may request a loan increase ONLY two times per academic aid year.** Submitting a loan increase before a loan has been processed will result in the application being discarded without notice and count towards my two requests. Loan increase requests will not be considered if I have spoken to a financial aid advisor due to excessive loan borrowing.

**SELECT LOAN OPTIONS**

- I am requesting the maximum amount, subsidized only.
- I am requesting the maximum amount, subsidized and unsubsidized.
- I am requesting up to \$1,000 additional subsidized loan due to grade level change (31+ attempted hours.)

-OR-

**Write in the amount you are requesting to increase for each term.** If enrollment status changes after the current term, the increase will not occur until that term.

- Subsidized ONLY     Subsidized and unsubsidized

Summer 2018: \_\_\_\_\_ Fall 2018: \_\_\_\_\_ Spring 2019: \_\_\_\_\_

I certify that I have read and fully understand the certification portion of this form. If a loan is increased for one term, the increased amount will be disbursed 2 times within that term.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Financial Aid Use Only**

Dependency Status: I D		Grade level: 1 2		Enrollment Status: FT ¾ ½		Hrs: _____	
COA: \$ _____				<b>Amount used/previously awarded for 17/18</b>			
EFC: \$ _____							
Financial Aid: \$ _____				<b>Increased Amount</b>			
Sub: \$ _____				Sub: \$ _____			
Unsub: \$ _____				Unsub: \$ _____			
Eligibility: \$ _____				Unsub: \$ _____			
<input type="checkbox"/> <b>Request Denied</b>				Date: _____ Initials: _____			
Reason: _____							