

Safety Training Excellence Workshops

Operational Risk Management for Supervisors and Safety Administrators Wed., February 21, 2018—8 a.m. to Noon

Description:

This course for supervisors and administrators develops site-specific hazard analysis profiles, including proposing and monitoring avoidance measures.

Expectations and Goals:

Trainees will learn about:

- History and definition of risk management
 - Identifying hazards
 - Assessing risk
 - Using perception surveys and self audits to quantify risk
 - Implementing and monitoring risk control measures
 - Reviewing the outcomes
- Accident Causation Theory; Realities of multiple factors
- Job safety analyses; Job Hazard analyses tools

Safety Culture—Riding the Change Wed. March 21, 2018— 8a.m. to Noon

Description:

Assist supervisors, administration/managers, Safety managers and Loss Control personnel in recognizing organizational culture, predicting its likely direction and influencing change where possible to produce best outcomes for the business.

Expectations and Goals:

Managers who take this course should be familiar with basic OSHA workplace safety Requirements.

Trainees will learn about:

- What is Safety Excellence and where does my company fit in relation to similar businesses?
- OSHA's Elements of an effective safety program
- What is an organizational culture and how do I "Ride" it for change?
- How soon can I expect positive results from my efforts to change our culture?

"Train the Trainer"-Site Specific Forklift Course Development Wed., April 18, 2018—8 a.m. to Noon

Description:

Course for safety trainers to create, modify or improve a customized site forklift training program for their employees

Expectations and Goals:

- Introduce Training and Regulatory Requirements
- Discuss Basic Forklift Operating Principles
- Discuss Forklift Safety Requirements
- Discuss the Different Types of Forklifts
- Identify Hazardous Driving Situations
- Describe a Written and Driving Proficiency Test

What To Do When OSHA Knocks on Your Door Wed., May 16, 2018—8 a.m. to Noon

Description:

For supervisors and administrators including receptionists to develop site specific plans for dealing with a Federal OSHA inspection

Expectations and Goals:

Trainees will learn how the OSHA inspection process works including:

- WHY they inspect workplaces
- Levels of inspection
- The employer rights and responsibilities under OSHA law
- How to minimize the impact of an inspection and
- How to engage the appeals process with the area director

REGISTRATION

Name: _____

Company: _____

Home Company Address or Box #:

City, State and Zip Code: _____

Daytime Phone #: _____

Home or Cell Phone #: _____

Email Address: _____

CHECK WORKSHOP(S) TO ATTEND:

Operational Risk Management for Supervisors

#L6356B Wed., Feb. 21, 2018—8:00 a.m.-12:00 p.m.

Safety Culture—Riding the Change

#L6330B Wed., Mar. 21, 2018—8:00 a.m. to 12:00 p.m.

Forklift Train the Trainer

#L6350A Wed., Apr. 18, 2018—8:00 a.m. to 12:00 p.m.

OSHA Knocks on Your Door

#L6354A Wed., May 16, 2018—8:00 a.m. to 12:00 p.m.

Registration confirmations are sent via U.S. mail about a week to 10 days before the start date. Confirmations include location of the training classes, directions and a campus map.

Payment prior to the start date is appreciated.

PAYMENT INFORMATION

Total payment due: _____

Check Enclosed (payable to Rhodes State College)

Purchase Order #: _____
(Or attach PO to registration form. Read our invoicing policy!)

Credit Card: VISA MasterCard Discover Card

Name on card: _____

Card Number: _____

Expiration Date: _____

3-digit security code: _____

REGISTRATION FEE

All prices listed are per person, per workshop and include training materials.

All workshops subject to cancellation if minimum enrollment is not met.

Credit cards are not processed until just before listed class start date.

Per Person Fees for Each Course Listed

\$120 Regular Participant Fee (includes light breakfast)

\$110 WCOMC Member Discounted Fee (includes light breakfast)

REGISTRATION FORM

Make checks payable to Rhodes State College

- MAIL:** Rhodes State College, c/o WEDCE,
4240 Campus Drive, Lima OH 45804.
- FAX:** (419) 995-8096
- PHONE:** (419) 995-8351 (8:30am to 4pm, weekdays)
- EMAIL:** Eilerman.T@RhodesState.edu (Tammy Eilerman)

REFUND, INVOICING & CANCELLATION POLICIES

- You can withdraw from a workshop up to 3 days before its start date. A \$15 fee applies to any such cancellation.
- You will be charged 50% of the fee paid for cancellation within 3 days of the respective start date.
- No refunds are issued for no-shows. Substitutions are welcome.
- A \$5 service charge will be added in any instance Solutions, etc... invoices for payment of fees.
- A \$25 late payment charge will be imposed for non-payment of an invoice within the payment terms given on the invoice. Typical payment terms are net 30 days.