

Career Development

Rhodes State College Career Development Office offers career-related events, resources and services to students and alumni.

The mission of Career Development is to enhance student and alumni success by providing comprehensive career, transfer and employment services.

Career Exploration (Advising)

The Director is available to assist students and alumni in their quest to:

- Identify interests and strengths, and understand how interests match majors;
- Select and evaluate majors, and explore career opportunities;
- Evaluate career choices based on national trends and forecasts;
- Develop skills that set applicants apart; and
- Strategically plan major, electives, and activities to support career goals.

What Can I Do With this Major?

- Resource is located at www.RhodesState.edu/CareerServices. Select "What Can I Do With This Major?" at the bottom of the page.
- Whether you are exploring multiple majors or searching for information about your chosen field, this site will help you connect majors to careers.
- Learn about the typical career areas and the types of employers that hire people with each major, as well as strategies to make you a more marketable candidate.
- Continue your research on majors and careers through the websites provided.

Focus - 2: Online, Interactive Career & Education Planning System

- Resource is located at www.RhodesState.edu/CareerServices. Select "FOCUS 2" at the bottom of the page, and then "New User? Click Here to Get Started" to create an account; use access code "RHODES".
- Identifies the major areas of study at your school matching your assessment.
- Integrates the results of your interests, personality, values and skills assessments.
- Helps you narrow your results to plan your education and career.
- Store your results in an online Student Portfolio.

Career Resource Library

- Resource is located at www.RhodesState.edu/CareerServices. Select "Career Resource Library" at the bottom of the page.
- Collection of current resources available to help students and alumni research career options or identify potential employers.

College Central Network

- Resource is located at www.CollegeCentral.com/RhodesState. Select "Students" and "Create Account". Your User ID is your R#.
- Student employment, co-op, internship, part-time, full-time, temporary, and volunteer opportunities are posted via the College Central Network.
- Students and alumni are encouraged to research employers, apply for positions, arrange interviews, upload a résumé to participate in our résumé referral service, view career events, review resources, and conduct research.
- Contact Career Development if you have specific questions on how to set up your account, search for positions, or upload your résumé and/or other career documents.

OhioMeansJobs.com

- Resource is located at <https://OhioMeansJobs.com>.
- Create an account to assess your skills and map out your career plan; search for jobs in your area; and post your résumé for Ohio employers.
- Then, create a career profile, save an occupation, set up a career plan, view OMJ core assessment tests, find your target salary, and post your résumé.
- OMJ can help guide your career search if you're a veteran, unemployment insurance claimant, Job and Family Services customer, K-12 student, individual with a disability, or a college student.

Job Search Assistance

- The Director is available to meet with students and alumni to: Discuss the importance of an internship experience; strengthen your ability to launch a successful job search campaign; and explore and prepare for four-year college/university transfer opportunities.

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- Services are offered in business etiquette; cover letter and résumé critique and construction; portfolio development; developing job search strategies and techniques; geographical relocation information; identification of potential employers; interview preparation, techniques and follow-up procedures; salary information and negotiation; and professional dress.
- Mock interviews are considered one of the best ways to prepare for an interview. It allows you to gain experience and practice in answering questions likely to be asked during an interview and receive honest feedback. The mock interview is 20 minutes in length, followed by a discussion of your performance. Allow 30 minutes for the appointment.

Special Events

- Job & Internship Fairs, Mock Interview Days, Employer Spotlight Presentations, Professional Development Presentations, Transfer Recruitment Tables (four-year college or university), Career Day (career exploration for high school juniors), and other special events are offered throughout the year.
- Contact Career Development or access CCN for the most up-to-date events schedule.

Office Information

- Additional information and resources are located on our website at www.RhodesState.edu/CareerServices.
- Computers and a printer are available for students and alumni to use as they prepare their cover letter and résumé, and conduct their job search campaign.
- To schedule an appointment, contact Career Development at (419) 995-8352 or CareerServices@RhodesState.edu.

Hours of Operation:

Monday – Friday, 8:00am – 5:00pm

For More Information

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